

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET

E-Mail: BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

**Pursuant to Section 19.84, Wis. Stats., notice is hereby given to
the public that the following meetings will be held**

**THE WEEK OF
DECEMBER 2 - 6, 2019**

MONDAY, DECEMBER 2, 2019

*10:15 am	Transportation Coordinating Committee	GB Metro Transportation Center 901 University Avenue
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TUESDAY, DECEMBER 3, 2019

*5:00 pm	Public Safety Committee – <i>Note Meeting Location</i>	Brown County Sheriff's Office 2684 Development Drive
*6:00 pm	Citizens Redistricting Advisory Subcommittee	Room 200, Northern Building 305 E. Walnut Street

WEDNESDAY, DECEMBER 4, 2019

*6:30 pm	Planning Commission Board of Directors	GB Metro Transportation Center 901 University Avenue
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THURSDAY, DECEMBER 5, 2019

*6:00 pm	Administration Committee	Room 200, Northern Building 305 E. Walnut Street
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FRIDAY, DECEMBER 6, 2019

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

AGENDA
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE

Monday, December 2, 2019

Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin

Meeting Time: 10:15 a.m.

ROLL CALL

Ian Agar (BC Human Services) _____
Stephanie Birmingham (Options for Independent Living) _____
Megan Borchardt (BC Board of Supervisors) _____
Mary Brick (Syble Hopp School) _____
Mary Derginer (ADRC of Brown County Board) _____
Essie Fels (Green Bay Metro) _____
Christel Giesen (ADRC of Brown County) _____
Matt Halada (Wisconsin DOT NE Region) _____
John Jahnke (Citizen Member) _____
Denise Misovec (Curative Connections) _____

Redebra Peters (ASPIRO) _____
Cole Runge (BCPC/Green Bay MPO) _____
Brian Silk (MV Transportation) _____
Julie Tetzlaff (Cerebral Palsy Inc.) _____
Tina Whetung (Curative Connections Transport.) _____
Genny Willemon (BC Human Services) _____
John Withbroe (Green Bay Transit Commission) _____
Vacant (BC Executive Department) _____
Vacant (Citizen Member) _____
Vacant (Oneida Nation) _____

ORDER OF BUSINESS

1. Introduction of Citizen Member John Jahnke.
2. Approval of the September 9, 2019 TCC meeting minutes.
3. Discussion and action regarding Brown County's Section 85.21 Specialized Transportation Assistance Application/Plan for FY 2020.
4. Discussion regarding proposed Green Bay Metro fares.
5. Discussion regarding the selection of a paratransit service provider for Green Bay Metro.
6. Discussion regarding the development of an ADA Transition Plan for the Green Bay Metropolitan Planning Area.
7. Round robin discussion about specialized transportation services in Brown County.
8. Other matters.
9. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMITTEE MAY BE TAKEN ON ANY OF THE ITEMS THAT ARE DESCRIBED OR LISTED ON THIS AGENDA.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATIONS SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 BY 3:00 P.M. ON THE THURSDAY BEFORE THE MEETING SO THAT ARRANGEMENTS CAN BE MADE.

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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair
Andy Nicholson, Vice Chair
Megan Borchardt, Staush Gruszynski, Richard Schadewald

PUBLIC SAFETY COMMITTEE
TUESDAY, DECEMBER 3, 2019
5:00 PM
Brown County Sheriff's Office
2684 Development Drive, Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA**

***Please Note Date, Time and Location ***

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 8, 2019.

Comments from the Public.

1. Review Minutes of:
 - a. Local Emergency Planning Committee - LEPC (October 8 and November 12, 2019).
 - b. Planning Commission Board of Directors (October 2, 2019).

Presentation

2. Presentation by Judge Zuidmulder re: Status/Update re: Treatment Courts.

District Attorney

3. District Attorney Report.

Public Safety Communications

4. Budget Status Financial Report for September and October 2019.
5. Director's Report.

Emergency Management

6. Budget Status Financial Report for September and October 2019.
7. Director's Report.

Circuit Courts, Commissioners, Probate

8. Budget Status Financial Report for September and October 2019.
9. Director's Report.

Clerk of Courts

10. Clerk of Courts Report.

Medical Examiner

11. Budget Status Financial Report for October 2019 (Unaudited).
12. Medical Examiner Activity Spreadsheet.
13. Medical Examiner's Report.

Sheriff

14. Update re: Jail Addition – *Standing Item*.
15. Budget Status Financial Report for October 2019 (Unaudited).
16. Key Factor Report – Data through October 2019 (Unaudited)
17. Budget Adjustment Request (19-089): Any increase in expenses with an offsetting increase in revenue.
18. Budget Adjustment Request (19-095): Any increase in expenses with an offsetting increase in revenue.
19. Budget Adjustment Request (19-096): Any increase in expenses with an offsetting increase in revenue.
20. Resolution Approving New or Deleted Positions in the Sheriff's Department Table of Organization (Resolution to be handed out at the meeting).
21. Sheriff's Report.

Communications

22. Communication from Supervisors Brusky, Schadewald and Deneys re: Request \$160,000 from the County's Contingency Fund for Public Works (Facilities) to hire an architectural firm to design the proposed Courthouse Security Annex, including examining alternative options (design and location: internal/external) to reduce the projected \$1.95 million cost while maintaining security needs and the historic aesthetics of the courthouse.
Referred from October County Board.

Other

23. Audit of bills.
24. Such other matters as authorized by law.
25. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PHONE (920) 448-4015 FAX (920) 448-6221

CITIZENS REDISTRICTING ADVISORY SUBCOMMITTEE

Robyn Davis, Tom Joynt, Aaron Linssen, Tom Lund
Cheryl Mc Cutcheon, Pam Parish,
Hector Rodriguez, Tom Sieber, Dan Theno

**CITIZENS REDISTRICTING
ADVISORY SUBCOMMITTEE
Tuesday, December 3, 2019
6:00 p.m.
Room 200, Northern Building
305 E. Walnut Street, Green Bay, WI**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

- I. Call to Order.
- II. Approve/Modify Minutes October 29, 2019.
- III. Approve/Modify Agenda.

Comments from the Public

- 1. Approval of Proposed Resolution
- 2. Approval of Proposed Ordinance.
- 3. Such other matters as authorized by law.
- 4. Adjourn.

Aaron Linssen
Chairman, Citizens Redistricting Advisory Subcommittee

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AGENDA
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, December 4, 2019
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, 54302 - 6:30 p.m.

ROLL CALL:

Paul Blindauer	_____	Dotty Juengst	_____	Ray Suennen	_____
Brian Brock	_____	Dave Kaster	_____	Mark Thomson	_____
Norbert Dantine, Jr.	_____	Michelle Kerr	_____	Norbert Van De Hei	_____
Bernie Erickson	_____	Patty Kiewiz	_____	Matthew Woicek	_____
Kim Flom	_____	Dave Landwehr	_____	Reed Woodward	_____
Mark Handeland	_____	Aaron Linssen	_____		
Matthew Harris	_____	Michael Malcheski	_____		
Phil Hilgenberg	_____	Gary Pahl	_____	T. of Holland & Morrison (Vacant)	
Elizabeth Hudak	_____	Terry Schaeuble	_____	City of Green Bay (Vacant)	
Kathleen Janssen	_____	Glen Severson	_____	City of Green Bay (Vacant)	

1. Approval of the minutes of the November 6, 2019 regular meeting of the Brown County Planning Commission Board of Directors.
2. Election of Vice President to the Brown County Planning Commission Board of Directors.
3. Overview of the Federal Surface Transportation Block Grant (STBG) Program – Set-Aside for Transportation Alternatives (TA).
4. Discussion and action regarding Brown County's Section 85.21 Specialized Transportation Assistance Application/Plan for 2020.
5. Presentation of the MPO's 2019 Transportation System Performance Measures Report.
6. Directors Report.
7. Brown County Planning Commission staff updates on work activities during the month of November 2019.
8. Other matters.
9. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMISSION MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

PLEASE TAKE FURTHER NOTICE, MEMBERS OF THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF THE BROWN COUNTY BOARD OF SUPERVISORS MAY BE PRESENT IN SUFFICIENT NUMBERS AT THE ABOVE MEETING TO CONSTITUTE A MEETING OF THEIR COMMITTEE. THE COMMITTEE WILL GATHER INFORMATION AND WILL NOT TAKE FORMAL ACTION AT THIS MEETING.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

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ADMINISTRATION COMMITTEE

Tom Sieber, Chair; James Kneiszel, Vice Chair
Richard Schadewald, John Vander Leest, Keith Deneys

ADMINISTRATION COMMITTEE

Thursday, December 5 2019

6:00 p.m.

Room 200, Northern Building
305 E. Walnut Street, Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 10 and November 6, 2019.

1. Review minutes of:

- a. Housing Authority (September 23 and October 21, 2019).

Comments from the Public

Communications

2. Communication from Supervisors Brusky, Schadewald and Deneys re: Request \$160,000 from the County's Contingency Fund for Public Works (Facilities) to hire an architectural firm to design the proposed Courthouse Security Annex, including examining alternative options (design and location: internal/external) to reduce the projected \$1.95 million cost while maintaining security needs and the historic aesthetics of the courthouse. *Referred from October County Board.*

Child Support

3. Budget Status Financial Report for October 2019.
4. Director Summary for November 2019.

Technology Services

5. Discussion with possible action regarding Closed Captioning. *Referred from November budget meeting minutes.*
6. Director's Report.

Treasurer

7. Review of Treasurer's Dept. Budget Performance Report for October, 2019 (unaudited).
8. Discussion and possible action on the sale of the following tax deed parcels from the Wisconsin Surplus Online Auction ending 11-29-19 (min. bid \$500 each):
(Bids to be distributed to Committee members prior to meeting)

Parcel #	Address	High Auction Bid \$
18-58	1117 Shea Ave.	\$
21-1614	1332 Klaus St.	\$
20-400	Vanderbraak St.	\$
20-413-7	1267 Weise St.	\$

9. Discussion/Action RE: Corporation Counsel Legal Opinion - WI Statute 75.36 documents a process by which a "former owner" of real property lost to a County through a property tax foreclosure action may claim a share of the sale proceeds generated by the County's sale of their former property. What is the extent of "former owner" definition?
10. Discussion/Action RE: Corporation Counsel Legal Opinion - WI Statute 75.36 documents a process by which a "former owner" of real property lost to a County through a property tax foreclosure action may claim a share of the sale proceeds generated by the County's sale of their former property. Which spouse is the "former owner" if only one divorced spouse makes a claim?

Administration and Human Resources

11. Budget Status Financial Report & Graph – October 2019.
12. Budget Adjustment Log.
13. Director's Reports.

County Clerk – No agenda items.

Other

14. Audit of bills.
15. Such other matters as authorized by law.
16. Adjourn.

Tom Sieber, Chair

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December, 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 Public Safety 5:00 pm @Sheriff's Dept.	4	5 Admin 6:00 pm	6	7
8	9 Exec Cmte 5:30pm	10 CJCB 8am	11	12	13	14
15	16 Land Con 6 pm PD&T 6:15 pm Ed & Rec 5:30pm	17 Vets 4:30pm	18 County Board 7pm	19	20	21
22	23	24 Office Closed	25 Office Closed	26	27	28
29	30	31 Office Closed	1 Office Closed			

BROWN COUNTY COMMITTEE MINUTES

- Fire Investigation Task Force Board of Directors (September 12, 2019).
- Housing Authority (October 21, 2019).
- Solid Waste Board (September 16, 2019).
- Supervised Release Committee (November 29, 2018).

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on Thursday, September 12, 2019, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Alan Matzke, Derek Beiderwieden, David Poteat, Brandon Dhuey, David Lasee

Excused: Brad Brodbeck, Glenn Deviley, Rob Goplin

Matzke welcomed Beiderwieden to the Board of Directors. He will replace Eric Dunning as the representative from the Police Chiefs Association.

Item #1. Adoption of the Agenda.

No additions or corrections were made to the agenda.

Item #2. Review Minutes of Previous Meeting.

A motion was made by Poteat and seconded by Matzke to approve the minutes from the previous meeting on June 13, 2019. **Motion carried.**

Item #3. Report of General Membership Coordinator.

Dhuey reported that the Task Force was called out to two fires since the last meeting as follows:

1. Lavender Lane, Howard

The fire was not suspicious. Dhuey stated that three members of the fire investigation team were on the scene on duty with Howard Fire. Chief Janke spoke with Task Force team leader Joe Patenaude and requested the Task Force respond. Under new procedures in place, one of the team leaders makes a determination whether or not to send out the Task Force. Patenaude felt it was not necessary; however, Chief Janke felt the Task Force should respond. It was decided to work on an algorithm to educate fire chiefs on the new procedures in place and under what conditions the Task Force will be sent out.

2. Sunkist Circle, De Pere

Dhuey also reported that the laser tape measure was found.

Item #4. Financial Report.

Poteat reported there is \$13,242.51 left in this year's budget. In July, \$4,653.12 was spent for the new smokehouse truck bed, body work, etc.

Item #5. Old Business.

A. Disposition of Case Proceedings.

Nothing to report.

B. Update on Smokehouse Tow Vehicle.

The new truck pulls nice and additions to it are almost done.

C. Board of Directors Chairperson Replacement.

Matzke stated that Goplin agreed to accept the chairperson position. A motion was made by Matzke and seconded by Dhuey to approve Goplin as the new chairperson of the Board of Directors. **Motion carried.**

Item #6. New Business.

Ten people applied and were interviewed for the entry-level fire investigator position. Dhuey stated Todd Coolman and Luke Pasterski are over-qualified for this position and could be moved right up to a lead investigator position. This would put the team a little top heavy at this position, but there are expected to be some upcoming retirements. A motion was made by Dhuey and seconded by Lasee to approve Coolman and Pasterski as lead fire investigators. **Motion carried.**

Others who interviewed included Tyler Nackers, Jarad Hopfensperger, Carl Vandenvond, Tyler Tews, Randy Weytens, Sam Hebert, David Maternoski and Richard Gray. After discussion, a motion was made by Dhuey and seconded by Beiderwieden to approve Nackers, Hopfensperger, Vandenvond, Tews, Weytens and Hebert as entry-level fire investigators. **Motion carried.**

A fire inspector from Ashwaubenon turned in his application late and was not interviewed. It was suggested that there be an ongoing recruitment for new members. Beiderwieden will put this on the chiefs meeting agenda.

Item #7. Report of Juvenile Firesetter Program Coordinator.

Angie Cali will be heading to the fire academy soon for training.

Item #8. Other Matters.

No other matters discussed.

Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting was set for Thursday, December 12, 2019, at 9:00 a.m., at the Brown County Sheriff's Office.

Item #10. Adjourn.

A motion was made by Lasee and seconded by Beiderwieden to adjourn the meeting. **Motion carried.**

Respectfully submitted,

Marsha Laurent
Recording Secretary

MINUTES
BROWN COUNTY HOUSING AUTHORITY
Monday, October 21, 2019, 3:30 p.m.
City Hall, 100 N. Jefferson Street, Room 604
Green Bay, WI 54301

ROLL CALL:

Tom Diedrick-Vice Chair	<u>X</u>	Ann Hartman	<u>X</u>
John Fenner	<u>X</u>	Sup. Andy Nicholson	<u>Abs</u>
Corday Goddard-Chair	<u>X</u>		

OTHERS PRESENT: Patrick Leifker, Kathy Meyer, Megan Walker, Dave Diedrick, Matt Roberts, Jake Dittman, Stephanie Schmutzer, Andrea Vlach and Lisa Conard (audience)

APPROVAL OF MINUTES:

1. Approval of the minutes from the September 23, 2019 meeting of the Brown County Housing Authority.

A motion was made by T. Diedrick, seconded by J. Fenner to approve the minutes from the September 23, 2019 meeting of the Brown County Housing Authority. Motion carried.

REPORTS:

2. Report on Housing Choice Voucher Rental Assistance Program:

- A Preliminary Applications

There were 187 preliminary applications for September.

- B. Unit Count

The unit count for September was 2,927.

- C. Housing Assistance Payments Expenses

The September HAP expense totaled \$1,347,487.

- D. Housing Quality Standard Inspection Compliance

There were a total of 397 inspections conducted for September. Out of the 397 inspections; 222 passed initial inspection, 53 passed re-inspection; 97 failed; and 25 were a no show.

- E. Program Activity/52681B (administrative costs, portability activity, SEMAP)

For the month of September there were 263 port outs with an associated HAP expense of \$256,432, ICS was under spent by \$5,441 and the FSS underspent by \$336.00.

- F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)

In September there were 86 active FSS clients, 48 clients in level one; 25 clients in level two; 6 clients in level three and 7 clients in level four. There were 2 new contracts signed, 1 graduate, 36 active escrow accounts and 48 active homeowners.

- G. VASH Reports (new VASH and active VASH)

For September there was 1 new VASH client, for a total of 30 active VASH clients.

- H. Langan Investigations Criminal Background Screening and Fraud Investigations

For September there were 30 total investigations, 4 new investigations, 24 outstanding cases and 2 cases closed. There were 153 new applications processed, 150 were approved and 3 were denied and 0 pending. The breakdown for fraud investigations by Municipality is as follows: Green Bay, Ashwaubenon, De Pere, Village of Howard and

Town of Scott. Applications by Municipality is as follows: Green Bay, De Pere and Allouez.

- I. Quarterly Langan Denials Report.
Reviewed the third quarter breakdown checks done by Langan and Associates.
- J. Quarterly Active Cases Breakdown.
 - 56 percent of the head of households are elderly or disabled;
 - 31 percent of the head of households are not elderly or disabled but there is earned income in unit;
 - 10 percent of the head of households are not elderly or disabled with no earned income but with dependents;
 - 3 percent of the head of households are not elderly or disabled with no earned income and no dependents.
- K. Quarterly End of Participation.
Reviewed the third quarter of 2019 terminations, there were 114 total terminations.
- L. Quarterly Customer Service Satisfaction.
78 percent indicated customer service was excellent, 12 percent very good, 7 percent good, 3 percent fair, and 0 percent poor.

A motion was made by A. Hartman, seconded by T. Diedrick to receive and place on file. Motion carried.

OLD BUSINESS:

None

NEW BUSINESS:

3. Consideration and review of a presentation by Mobility Coordinator for Green Bay Metro regarding the programs and resources that they offer.

P. Leifker introduced Andrea Vlach, Mobility Coordinator for Green Bay Metro. Andrea was invited to the meeting to discuss programs and resources that they currently offer.

A. Vlach shared copies of the Green Bay Metro Transit Guide and touched on current services that they offer. A. Vlach summarized the fixed route lines, hours and paratransit services for individuals with qualifying disabilities. In addition, A. Vlach summarized Curative Connections transportation services.

A. Vlach indicated that as part of her position, she offers travel training to teach individuals how to navigate the bus routes, allowing them to be independent in their transportation. Andrea also offers presentations to healthcare facilities, schools, housing and other places that request transportation presentations; and she also attends college fairs, has a transportation resource list of options for individuals, and offers the voucher program.

A. Vlach demonstrated the Green Bay Metro App that is available to see the bus information in real-time.

4. Consideration with possible action on approval Voucher Payment Standards, effective January 1, 2020.

M. Walker stated every year, HUD publishes the Fair Market Rents (FMR's) for each jurisdiction. M. Walker summarized the 2020 payment standards. M. Walker stated that they are proposing to leave our payment standards the same as they were for 2019.

A motion was made by A. Hartman, seconded by J. Fenner to approve the Voucher Payment Standards, effective January 1, 2020. Motion carried.

5. Consideration with possible action to authorize Brown County Housing Authority to submit application for Family Self Sufficiency Program – Renewal Application for 2020.

M. Walker stated they are applying for the grant for the two FSS programs; M. Walker stated she is currently working on the application and it is due on October 28, 2019.

A motion was made by J. Fenner, seconded by T. Diedrick to approve the Brown County Housing Authority to submit application for Family Self Sufficiency Program – Renewal Application for 2020. Motion carried.

BILLS AND FINANCIAL REPORT:

6. Consideration with possible action on acceptance of BCHA bills.

P. Leifker indicated that there are three checks. Nothing significant to note.

A motion was made by T. Diedrick, seconded by A. Hartman to accept and place on file the BCHA bills. Motion carried.

7. Consideration with possible action on acceptance of BCHA financial report.

P. Leifker presented the financial report. P. Leifker stated that we are on target with the budget. D. Diedrick highlighted key items to note in the budget. Brief discussion on interest on the general fund. S. Schmutzer noted that Nicolet Bank is giving a higher rate than we had been previously receiving, and explained the interest on the HAP held funds.

A motion was made by A. Hartman, seconded by J. Fenner to accept the BCHA financial report. Motion carried.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

8. Housing Administrators Report.

P. Leifker reported that he and C. Lamine sat down with the County Executive last week to hear his thoughts on the Housing Authority program and points that he would like us to explore.

P. Leifker stated that he and C. Lamine have a meeting scheduled with Cardinal Capital next week, as Cardinal Capital had requested to sit down and discuss possible projects that they could work with the BCHA on.

9. Executive Directors Report
No Report.

OTHER BUSINESS:

10. None.

11. Date of next meeting: November 18, 2019.

A motion was made by J. Fenner, seconded by A. Hartman to adjourn. Motion carried.
Meeting adjourned at 4:00 p.m.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday, September 16th, 2019**
at the Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present: John Katers, Chair
Mark VandenBusch, Vice-Chair
Norb Dantinne
Doug Martin
Bud Harris

Excused: Michael Lefebvre
Mike VanLanen
Bill Seleen

Un-Excused: Dave Landwehr

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Chad Doverspike, Brown County P&RR
Samantha Jerome, Brown County P&RR
Chris Anderson, Foth
Krystal Clark, Foth
Brian Roebke, Wrightstown Spirit
Michael Geiger, Town of Holland
Sean Gehin, Village of Allouez

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Norb Dantinne and seconded by Doug Martin. Unanimously approved.

4) Approval/Modification – Meeting Minutes of May 20, 2019

A motion to approve the July 29, 2019 meeting minutes was made by Bud Harris and seconded by Doug Martin. Unanimously approved.

5) Announcements/Communications

Dean Haen announced that Norb Dantinne, Mike VanLanen and Doug Martin have agreed to another term on the Solid Waste Board. In addition, the Resource Recovery

Department will be holding its annual Customer Appreciation Days on September 17th at the Waste Transfer Station and September 18th at the Recycling Transfer Station.

6) Transfer Station Overhead Signs

Mr. Haen stated that since there was some money left over in the budget from the overall transfer station upgrade project, the funds will be used to construct overhead signs.

Chad Doverspike explained that the overhead signs will be electronic LED, extend over all lanes and will direct new customers to which lane to go in. Signs such as these are used at other landfills as well.

A motion to approve the bid from Elevate 97 Colortech for \$49,024 for the overhead signs was made by John Katers and seconded by Mark Vandebusch. Unanimously approved.

7) 2020 Budget Statement of Funds

Mr. Haen explained that there have been some minor movements within the proposed but no major changes in the budget. The Resource Recovery department originally wanted to raise the tipping fee by the unused portion of last year's CPI in addition to this year's CPI but were unable to do so unless the municipalities' current Solid Waste Agreements were amended to allow for this type of increase. The tipping fee will increase by the June to June CPI of 1.44%.

Mr. Haen also stated that he is in the process of determining the best strategy to use the rate stabilization fund over the first several years the South landfill opens to lessen the full \$8/ton increase as a result of opening the new facility.

8) South Landfill

Mr. Haen announced that the department has received WDNR wetland approval. The Plan of Operation cannot be submitted for final approval until all permits have been obtained. Currently, the department is waiting on the Corp of Engineers' wetland permit as well as the WDNR air permit. Potable water wells adjacent to the landfill will begin to be tested.

Mr. Doverspike stated that contractors are excavating clay out of the south landfill and this activity is helping pay for surveying costs.

9) Foth Contract Extension

Mr. Haen stated the department is interested in extending their contract with Foth for another three years. Foth has agreed to the additional three years with no increase in billable hour rates. Staff believes it is in the best interest of Brown County to have the South Landfill designing and permitting engineers build the landfill and be under contract for the first year of operation.

10) Director's Report

Mr. Haen announced that in early October there will be radio advertisements for HMR. Transfer station tonnage continues to be high as well. A new solid waste agreement between Outagamie, Brown and Winnebago counties will be crafted next year.

Mark Walter stated that recycling markets have stabilized, although at the lowest level they have been in quite a while. The markets will hopefully go back up in about a year.

11) Such other Matters as Authorized by Law

No other matters.

12) Adjourn

A motion to adjourn was made by Norb Dantine and seconded by John Katers.

Unanimously approved. Meeting adjourned at 3:10 pm.

John Katers, Chairman
Solid Waste Board

Dean R. Haen, Director
Port & Resource Recovery Department

Proceedings of the Brown County

Supervised Release Committee

A regular meeting of the Brown County Supervised Release Committee was held on Thursday November 29th, 2018 in room 650 Northern Building, 305 East Walnut Street, Green Bay, WI.

SUPERVISED RELEASE COMMITTEE – CURRENT MEMBERS AND ALTERNATES:

SUPERVISED RELEASE COMMITTEE – CURRENT MEMBERS AND ALTERNATES:

- 1) **Brown County Corporation Counsel Office**
Samantha Wagner, Chair; David Hemery, Alternate;
- 2) **Brown County Planning and Land Use Department**
Devin Yoder, Vice-Chair; Dan Teaters, Alternate;
- 3) **Brown County Department of Health and Human Services**
Ian Agar, Secretary; Eliza Killian, Alternate;
- 4) **Wisconsin Department of Health Services**
Mick Chase, Member; Angie Serwa, Alternate; Scott Timm, Alternate; and
- 5) **Wisconsin Probation and Parole**
Chris Susa, Member, and alternate Aaron Sabel Region 4 Chief

- I. Meeting was called to order at 9:00 am on 11-29-2018 by Sam Wagner.
- II. Committee Members Present: Samantha Wagner, Devin Yoder, Ian Agar, Mick Chase(by phone) and Chris Susa.
- III. A roll call established that we had a committee quorum.
- IV. A motion was made to approve the agenda by Ian Agar and seconded by Chris Susa-passed unanimously.
- V. Minutes from the prior meeting were discussed and a motion to amend the minutes was made by Devin Yoder and seconded by Chris Susa, with amendment made to item 4 from the prior meeting-passed unanimously.
A motion to approve the amended minutes was made by Devin Yoder and seconded by Ian Agar-motion passed unanimously.
 1. a) Closed Session: A motion to go into closed session pursuant to Wis. Stat. Secs. 19.85(1) (a) and 19.85(1)(f) was made by Chris Susa, seconded by Devin Yoder - passed unanimously. Non-members of the committee left the room and the door was closed.

b) Convened in closed session. The Committee convened into closed session pursuant to Wis. Stat. Secs. 19.85(1) (a) and 19.85(1)(f).

c) A motion was made by Devin Yoder and seconded by Chris Susa to reconvene into open session - passed unanimously, and the door was opened. Minutes will be placed on file.

- VI. A motion was made by Chris Susa to approve a property at 927 Liberty Street for use to house 980 offenders and this was seconded by Devin Yoder-passed unanimously. DHS has also identified 4 new vendors and several properties have been secured to provide housing. No follow up meeting was scheduled at this time as there are no pending petitions to be brought to the attention of the committee. When new petitions are brought to the attention of the committee members, a follow up meeting of the committee will be initiated.
- VII. Adjourn: A motion to adjourn was made by Devin Yoder and seconded by Chris Susa-passed unanimously. Meeting ended at approximately 9.30am

These Minutes were prepared by:

Ian Agar, Secretary, Brown County Supervised Release Committee.